

Swanage Croquet Club Risk Document

Location	Hazard	Risk			Control/Precautions
		L	S	Rating	
Approaches to the club	Moving vehicles including cars, lorries, bicycles and e-scooters	2	3	6	With the designated parking for the club being outside the playing field, care should be taken when crossing the road. Look both ways when crossing.
Surrounding grounds generally	Tripping; slipping;	1	2	2	Make sure that access to the marquee is unimpeded. Keep surroundings clear of grass, leaves and other debris. Remind players, particularly visitors, that paths can be slippery when wet.
Low or rotten tree branches	Injury from branch falls	1	1	1	Check trees for dangerous branches at least twice a year.
Hedges; planted areas	Wounds from spines, thorns; Sap allergies	1	1	1	Care to be taken in recovering balls hit off the lawns. Avoid touching with bare hands any planting that can cause allergic reactions.
Timber protection	Reaction to paint or solvents	1	1	1	Avoid contact with skin. Use only proprietary products. Wash hands after use. If gets in eyes seek medical assistance.
Entrances to buildings and huts	Tripping; Slipping	1	1	1	Make sure that hut floors are sound and that there are no holes or edges to trip over.
Lawns	Slipping; tripping	1	1	1	Players are advised that flat shoes with gripping soles should be worn.
Chemicals		1	2	2	Warning notices must be displayed when lawns receive treatment. Advise players to wash hands, particularly before

					eating, and avoid contact with mouth and eyes. Obey any instructions given by the groundsman.
Machinery		1	2	2	Machinery should only be used by the groundsmen. Members should keep out of the way when machinery is in use and always obey instructions from the groundsman.
Injury to legs, ankles, arms		1	2	2	Care to be taken when lawn is being used for two games. Players and observers to watch balls to make sure they are not in the way. Watch to make sure over zealous or incorrect use of a mallet does not cause you or a bystander injury. Make sure participants know the safety rules and have been correctly instructed in use of equipment. Hoops and barrier boards need care so that they are not tripped over. Watch where you are going and where the players and balls are.
Back injury		1	1	1	Care needed to avoid straining back when setting hoops. Use hoop lifter to loosen hoops first.
Burning from UV radiation		2	2	4	Players to ensure that sun protection is used as appropriate.
Smoking	Injury to health of bystanders	1	1	1	Smoking only permitted outside. If a smoker causes another member a problem, designate a smoking area for that day, taking into account the weather (wind direction in particular) and proximity to other players/observers.
Tables and chairs	Injury	1	1	1	Take care moving and stacking. Remove anything on tables before moving. Do not attempt to move stacks of chairs. Do not block exits
Cleaning materials	Chemicals	1	1	1	Use only proprietary brands. Keep chemicals in their original containers away from food supplies. Use rubber gloves to protect hands.

Gas appliances	Carbon monoxide poisoning, explosion	1	3	3	The gas appliance is in the marquee. If gas is smelled the appliance should be turned off.
Kitchen appliances	Burns, scalds, cuts	1	2	2	Warning signs in place. Ensure members take care when boiling water and cooking/preparing food etc. Children to be kept out of marquee.

2. Accident book - All accidents (not illnesses) must be entered in the accident book which is kept for this purpose. It is found in the wall cupboard just outside the kitchen in the East pavilion.

3. First aid kit - this is for use for minor injuries only. If you need to use anything in the first aid kit ensure that a committee member is told so that the items used can be replaced if necessary. The kit is in a green case and it is located in the cupboard in the marquee.

6. New members- New members should be made aware of this policy and where it is posted in the club. They should also be made aware of the location of the accident book.

Accepted on 10 April 2025
 Jill Benwell
 Secretary